

FACULTY WAGE/STUDENT PERSONNEL HIRE FORM

Preparer Name

Date Prepared

Date Entered

Oracle Data Element	Future Value	
People Form		
Effective Date		
First Name		
Last Name		
Suffix		
Employee Number		
Gender		
Hire Date (Start Date)		
Social Security Number		
Alternate Region - Personal Information		
Birth Date		
Marital Status		
Email		
Alternate Region - Employment Information		
Ethnic Origin (LOV)		
Veteran Status (LOV)		
Alternate Region - Further Name Information		
Preferred Name		
Additional Personal Details DFF		
Email Preferred	YES	NO
Address1_type (Home)		
Address_line2		
Town_or_city		
Zip Code		
Country		
Primary		
Date From		
Date To		
Publish Home Phone and Address?	YES	NO
Address2_type (Messenger Mail/Office)		
Address_line2		
Town_or_city		
Zip Code		
Country		
Date From		
Date To		
Address1_type (Directory Address)		
Address_line2		
Town_or_city		
Zip Code		
Country		
Date From		
Date To		
Phones		
Type (LOV)		
Phone Number		

Date From	
Date To	
Contacts	
Last Name	
First Name	
Relationship Type (LOV)	
Qualifications	
Qualification Type	
Title (major/minor)	
Status (LOV)	
Start Date	
End Date	
Establishment (LOV)	
Grade (credit hours)	
Specialty (SOM – LOV)	
License Number	
Expiry Date	
Qualifications	
Qualification Type	
Title (major/minor)	
Status (LOV)	
Start Date	
End Date	
Establishment (LOV)	
Grade (credit hours)	
Specialty (SOM – LOV)	
License Number	
Expiry Date	
Qualifications	
Qualification Type	
Title (major/minor)	
Status (LOV)	
Start Date	
End Date	
Establishment (LOV)	
Grade (credit hours)	
Specialty (SOM – LOV)	
License Number	
Expiry Date	
SIT – Emp-Committee	
SIT Start Date Active	
SIT End Date Active	
Committee Name	
Type of Committee`	
Committee Chair	
Expected End Date	
Assignment (Primary / Secondary)	
Assignment Number	
Assignment Status (LOV)	
Organization	
Assignment Effective Date	

People Group	
Job Type	
Compensation Type	
Employment Category	
Part time FTE Percent (Salaried Only)	
Appointment Duration (Salaried Only)	
Job	
Title	
Career Group/Rank	
Occupational Family	
Role Code	
Position	
Organization	
Work Title	
Appointment Type	
Position Number	
Grade	
Employee Type	
Pay Band	
Class Code	
Payroll	
Alternate Region – Supervisor	
Supervisor Name	
Alternate Region – Standard Conditions	
Working Hours	
Frequency (LOV)	
Alternate Region – GREs and Other Data	
Timecard Required	
Alternate Region - Miscellaneous	
Primary	
Alternate Region – Salary Information	
Salary Basis (LOV)	
Additional Assignment Details - DFF	
Formal Faculty Title	
Appointment Start Date	
Appointment End Date	
Number of Pay Goal Periods (LOV) *only if pay basis is goal	
Number of Work Months (LOV)	
EIT – Oracle Time Management	
Autogen Hours	
Rotation Plan	
Earnings Policy	
Element Entries	
Entry Values	
Pay Value	
Salary Administration	
Change Date	
New Value	
Reason (LOV)	