



# Your 2022 TOTAL REWARDS

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# Accountability Stewardship Professionalism Integrity Respect Equity, Diversity & Inclusion

# WELCOME



### WELCOME TO YOUR NEW TOTAL REWARDS DASHBOARD FOR 2022

WE HONOR YOU FOR THE EXTRAORDINARY SERVICE YOU PROVIDE AT UPG



At UPG, our mission is to transform health and inspire hope for all Virginians and beyond. You each contribute to delivering on that mission in countless ways, and we greatly value your steadfast dedication and unwavering commitment to providing the highest quality care and most exceptional service to all in need, especially during these unprecedented times. In return, we are committed to providing you with a Total Rewards package that includes a competitive pay and rewards program, benefits that support your physical, emotional, and financial health and wellbeing, robust retirement options, and more.

A list of the Total Rewards offered by UPG is provided within. In addition, we can now provide you with a personalized Total Rewards Dashboard in Workday that is updated regularly so you can see your rewards at any time.

Thank you for all you do to deliver excellent care and service and to build the brightest future possible for our UPG family. Together, we set the standard for excellence and ensure UPG is known not only for its quality care, but also as an organization where team members are valued and thrive in their professional careers. If you have questions about your Total Rewards package, please reach out to RBENEFITS@hscmail.mcc.virginia.edu.

Arturo P. Saavedra, MD, PhD President, UPG

# YOUR TOTAL REWARDS AT UPG

## **YOUR BENEFITS**

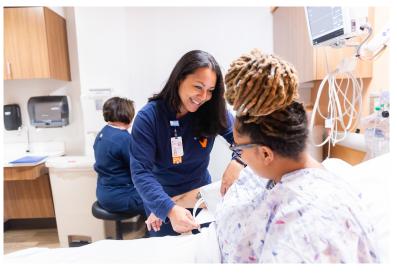
**U**PG is committed to providing you the best healthcare and wellness programs, and offers many resources focused on prevention and well-being to keep you and your family healthy. But when you do require care, we provide quality plans at a variety of coverage levels to meet your needs and to help you and your family get well and stay well. These include:

Employee Health Hoos Well Faculty and Employee Assistance Program Medical Insurance Dental Insurance Vision Insurance Flexible Spending Accounts Short-Term Disability Long-Term Disability Life Insurance with Accidental Death & Dismemberment Insurance Retirement

## YOUR PAY

We are committed to regularly reviewing our total pay program to ensure that you are paid equitably, in accordance with your responsibilities and performance, and aligned with the market. Your total pay at UPG includes:

> Your base pay Other pay (where applicable) such as: Overtime Bonuses/Incentives Shift differential On-call pay Special pays



# YOUR TOTAL REWARDS ATUPG

### YOUR REWARDS AND RECOGNITION

We greatly value the contributions you make every day. To help support you, we offer an array of services that help you manage the competing demands of work, personal and family life. These programs recognize, reward, and celebrate our team members who go above and beyond and deserve special recognition for living our Core Values of Accountability, <u>S</u>tewardship, Professionalism, Integrity, Respect, and Equity, Diversity & Inclusion (ASPIRE).



### <u>Urewards</u>

#### Awards & Rewards

- Service Awards
- Uteam Member of the Month
- Urewards Cards
- ASPIRE Bonus
  Programs

### <u>Thank</u>U

### Events & Activities

- UVA Health System Week
- UVA Health System End of the Year Celebration
- Retirement Celebrations
- Community Meetings

## <u>Ulife</u>

### Work/Life

- Wellness
- Family Support
- Perks & Discounts
- Community Involvement & Giving



# YOUR TOTAL REWARDS AT UPG

### YOUR WORK/LIFE

**Balancing** your work schedule with personal or family schedules can be challenging at times. That's why UPG offers a number of programs that promote a better work-life balance, including a generous and comprehensive time off program, a number of leaves of absence, and dependent care resources. These include:



Paid Time Off (PTO) PTO Cash Out 8 Paid Observed Holidays Leaves of Absence UPG-Provided Caregiving Resources Sharon Hostler Child Development Center

# **Take Time Off** for Yourself and Your Family

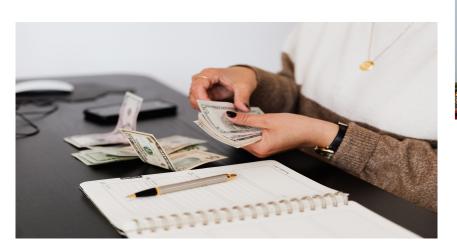


### YOUR RETIREMENT

We offer ways to help plan for retirement through the following benefits, a combination of which are available to you based on your role:

### **Retirement Plan Options**

- 401(k) Cash-Match (Tax-Deferred or ROTH)
- RetirementInvestmentAccount
- 403(b)(Tax-DeferredorROTH)
- PersonalizedRetirementAdvisory Services(TIAA)
- Universal Life Investment Contributions



# Prepare for Retirement



# FINDING YOUR TOTAL REWARDS DASHBOARD IN



YOUR UP-TO-DATE TOTAL REWARDS DASHBOARD IS CONTAINED WITHIN WORKDAY AND IS UPDATED BASED ON THE LATEST DATA AVAILABLE WITHIN THE APPLICATION.

> To find your personalized Total Rewards, navigate to the Main Page in Workday and in the Applications section of the page click the *My Total Rewards* icon. This icon replaces the old Benefits Shield icon.



My Total Rewards

## **MY TOTAL REWARDS WELCOME**



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### My Total Rewards

#### Aspire

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Our values are our guiding principles. They define us as individuals and serve as our moral compass in our work... View More



Uteam We value the contributions you make every day. To help support you, we offer an array of services through Uteam... View More

### Welcome to your Total Rewards Dashboard

At **UPG**, we strive to provide and support great patient care. To reinforce our gratitude and commitment to you, we have a top-tier comprehensive Total Rewards package that best supports your needs. This includes a range of benefits that address your overall well-being, a competitive pay and rewards program, robust retirement funding options, and more. One of the ways we help you to understand and appreciate your Total Rewards package is through a comprehensive Dashboard (below) that allows you to access, monitor and change your various benefits.

Again, thank you for all you do. If you have questions about your Total Rewards package, please reach out to <u>RBENEFITS@hscmail.mcc.virginia.edu</u>.

#### My Total Rewards My Compensation & Benefits Change My Benefits My Work/Life Balance My Wellness My Benefits Vendor Links

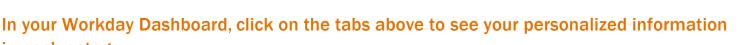












### in each category.

- 1. This is the <u>Announcement</u> section of the page. Any important information or announcements about your Total Rewards will be highlighted here.
- The <u>MyTotal Rewards</u> page displays an overview of your Total Rewards including benefits elections, base pay compensation history, and a link to your Total Rewards Statement. See below for more information about how to read it.
- 3. <u>MyCompensation&Benefits</u> is your main resource for more information about your benefits, with links to the UPG HR Webpage (https://hr.virginia.edu/benefits/upg-employee-benefits).
- 4. Change My Benefits is the location to change and update your current benefits elections.
- MyWork/Life Balance provides up-to-date information on your PTO balances, available leaves of absence, and dependent care resources.
- 6. <u>MyWellness</u> is your central location for everything to support your financial, physical, and emotional well-being.
- 7. <u>MyBenefitsVendorLinks</u> provides website links to the vendors who provide our benefits programs, if you'd like to reach them directly.



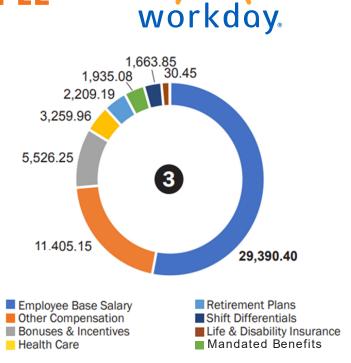
### **MY TOTAL GRAPHICS EXAMPLE**

## Your total is \$53,317.46 Frequency Annual 1

#### **Employee Base Salary - Annualized\***

2	Salary	YTD Amount	Estimated Yearly Base Salary	
Salary Plan		19,367.02	29,390.40	
	Total:	19,367.02	29,390.40	-
•				

This is your salary calculated hourly. The **Salary (year-to-date)** is the dollar amount of your hourly base rate that you have earned from the beginning of the year to today. The **Calculated Yearly Amount** is your hourly base rate multiplied by 2,080 hours (the total number of hours worked each year for full-time employment - FTE); or if you work less than 100% FTE, it is the amount multiplied by your actual FTE percentage.



(Employee Base Salary is annualized; all other employer-paid options above are year-to-date, and will update throughout the year.)

- The summary of all of your employer-paid salary and benefit options. The total reflected is your annualized Base Annual Salary plus the Year-To-Date earnings and other earnings and employer contributions you have received at the current time. As the year progresses, this number will update to reflect additional employer-paid benefits costs and additional employer-paid earnings.
- 2. Employee Base Annual Salary. This reflects your annualized Base Pay Salary. If you are an hourly employee, this reflects your hourly rate multiplied by 2,080 hours. If you are working less than full time, this is multiplied by your current full-time equivalency.
- 3. A donut chart reflecting all the employer-paid rewards by each section (see below note).

**\*NOTE:** There are additional sections on the page reflecting different types of pay and benefits you have received from **UPG**. These may include, but are not limited, to:

Allowances Bonuses & Incentives Differentials Health Care Life Insurance & Disability Mandated Benefits Retirement Plans

# CONTACT NORMALICAN

Benefit	Provider	Call	OnLine
Health Insurance	Anthem	833-592-9956	anthem.com
Dental Insurance	Guardian	800-541-7846	guardianlife.com
Vision Insurance	Guardian	800-541-7846	guardianlife.com
Life Insurance	Guardian	800-541-7846	guardianlife.com
	MetLife	800-756-0124	MyBenefits.MetLife.com
Leave/Disability Claimes	Guardian	888-889-2953	guardianlife.com
401 K Retirement Plan	TIAA	800-842-2252	tiaa.org/upg
			https://nb.fidelity.com/public/nb/
Tax-Deferred Savings	Fidelity	800-343-0860	atwork/home
-			
	TIAA	800-842-2252	tiaa.org/upg
			Log In for Individuals   McGriff
Flexible Spending Accounts	McGriff Insurance	800-786-4873	i
Back up Care	Bright Horizons	877-242-2737	Bright Horizons   Log In
Paid Time Off	UPG		Leaves of Absence Policy (UVA Health Log-in required)

# rbenefits@hscmail.mcc.virginia.edu

