Time and Scheduling Hub

Scheduling and Time Tracking
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With an all-in-one dashboard, frontline managers and admins can oversee critical labor and productivity tasks. It’s easier than ever to monitor their teams’ daily trends and quickly act on time, absence and scheduling issues.

The overview section provides operational analytics to display tasks which require manager review and daily status of team members time entry, including who has checked in and pending approvals.

The Review and Approve Time tab lists all workers reporting to a manager with their time, which managers can approve individually or collectively.

With Edit and Approve Time, managers can efficiently add, correct, submit, and approve time in the Hub for a large group of workers.
What are the key benefits of this Hub?
Managers and timekeepers can access daily operational tasks and trending analytics to manage scheduled time, worked time, time off and leave.
What are the key benefits of Edit and Approve Time?
From a single page, time can be added, modified, submitted and approved. Time exceptions can also be viewed and resolved.