Self-Evaluation: Health System Year-End Appraisal: [Employee Name]

5 hours ago - Effective 06/09/2019

Performance Goals -

Evaluate your performance on your 3-5 S.M.A.R.T. goals by entering comments and a rating for each.

For additional resources on the performance management experience, please visit our website.

Goal
Example Goal 1

Description
Example Goal 1 SMART description

Category

Status
Completed

Employee Evaluation
Rating

Comment

Goal
Example Goal 2

Description
Example Goal 2 SMART description

Category

Status

Employee Evaluation
Rating

Comment
<table>
<thead>
<tr>
<th>Goal</th>
<th>Example Goal 3</th>
</tr>
</thead>
<tbody>
<tr>
<td>Description</td>
<td>Example Goal 3 SMART description</td>
</tr>
<tr>
<td>Category</td>
<td></td>
</tr>
<tr>
<td>Status</td>
<td>In Progress</td>
</tr>
<tr>
<td>Employee Evaluation</td>
<td></td>
</tr>
<tr>
<td>Rating</td>
<td></td>
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</tbody>
</table>

**Comment**

<table>
<thead>
<tr>
<th>Summary</th>
<th></th>
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</thead>
<tbody>
<tr>
<td>Overall Rating Weight</td>
<td>50</td>
</tr>
<tr>
<td>Employee Evaluation</td>
<td>Rating</td>
</tr>
<tr>
<td>Calculated Rating</td>
<td>0</td>
</tr>
<tr>
<td>Calculated Rating Value</td>
<td></td>
</tr>
</tbody>
</table>
Self-Evaluation: HS Year-End Appraisal: [Employee Name]

Complete Self Evaluation
Self Evaluation: Health System Year-End Appraisal: [Employee Name]

Review Period
07/01/2018 - 06/30/2019

ASPIRE Values

Enter ratings and comments for each section as applicable.
Please see the ASPIRE behavioral rating scale here.

Competency
ASPIRE Accountability

Category
ASPIRE

Description
Acknowledging and assuming responsibility for where we have succeeded and failed in terms of our actions, decisions, policies, and results

- Own your commitments and outcomes
- Define and set clear expectations
- Be responsible for your mistakes and help to create solutions


Employee Evaluation
Rating

Competency
ASPIRE Stewardship

Category
ASPIRE

Description
Responsible and carefully managing our resources and commitment to continual improvement and learning while acknowledging shortcomings or problems in our journey

- Reduce waste
- Allocate resources to support institutional priorities
- Commit to continuous improvement in all you do
- Prioritize and do value-added work


Employee Evaluation
Rating

Competency
ASPIRE Professionalism

Category
ASPIRE

Description
Approaching all that we do, in a collaborative way, to deliver excellent customer service and care through the lens of helpfulness, positivity, kindness, and competency.

- Act collaboratively
- Be courteous
- Be present
- Act collaboratively


Employee Evaluation
Rating
Self-Evaluation: HS Year-End Appraisal: [Employee Name]
Continued

Competency
ASPIRE Integrity

Category
ASPIRE

Description
Being honest, open, and fair through our behaviors, attitude, and treatment of others
- Be transparent
- Promote fairness
- Leverage talent
- Respect confidentiality


Employee Evaluation
Rating

Competency
ASPIRE Respect

Category
ASPIRE

Description
Being mindful of building a diverse and inclusive environment while showing compassion for everyone through our caring and intentional ways
- Engage in active listening
- Be inclusive in decision making and planning
- Set and clarify expectations for follow-up


Employee Evaluation
Rating

Competency
ASPIRE Excellence

Category
ASPIRE

Description
Conducting ourselves in a manner that surpasses ordinary standards through our preparation, collaboration, intellectual ambition, advancement of knowledge and ethical leadership, and productivity in all that we do
- Focus on service
- Anticipate needs
- Inspire intellectual curiosity and ambition
- Ensure quality
- Promote growth


Employee Evaluation
Rating
Self-Evaluation: HS Year-End Appraisal: [Employee Name] Continued

Summary

Employee Evaluation

Rating

Calculated Rating
0

Overall Rating Weight
25

Compensatory Rating Calculated

Comment
Self-Evaluation: HS Year-End Appraisal: [Employee Name] Continued

Feedback

For your information, all feedback that occurred throughout the review period is provided below. If no feedback occurred throughout the review period, this section will be empty.

All Feedback

Requested Feedback

Summary

Employee Evaluation

Comment
Self-Evaluation: HS Year-End Appraisal: [Employee Name] Continued

Supporting Documents

Please attach any supporting documents.

Employee

Add

Summary

Employee Evaluation

Comment

Back  Next
Employee Evaluation

Rating
2: Fully Meets Expectations

Dependable results and/or behaviors; produces outcomes that meet all qualitative and quantitative measures; occasionally exceeds expectations

Calculated Rating
2.56
Self-Evaluation: HS Year-End Appraisal: [Employee Name] Continued

The year-end process provides a time for review of your achievement of professional and organizational growth.

**Employee/Manager:** Complete all sections and provide comments to support your ratings.

**Additional Manager (if applicable):** Only provide feedback within the "Comment" fields for the goals that are relevant to your interaction with the employee.

### Performance Goals

**Goal**
Example Goal 1

**Description**
Example Goal 1 SMART description

**Category**

**Status**
Completed

**Employee Evaluation**

**Rating**
3. Consistently Exceeds Expectations

Goals exceeded frequently; top performer who proactively assumes additional responsibility; serves as role model to others

**Comment**

**Goal**
Example Goal 2

**Description**
Example Goal 2 SMART description

**Category**