

Point Cards FAQ

1. What are the point cards for?

Point cards are a tool for managers to use to recognize team members in a variety of ways.

2. Where can point cards be used?

The Hospital and McKim cafeterias, Higher Grounds, the Hospital Gift Shop, the point store, and the managers' store.

3. How many point cards should a manager receive?

Four 5 point cards for each full-time team member and two point 5 point cards for each part-time team member.

4. Who should a manager contact if he/she has not received the point cards or he/she received someone else's cards?

Please email askhr@virginia.edu

5. Can a manager order more point cards?

Yes, a manager can order point cards in the online Managers' Store with a worktag or by using the \$25/FTE funding with this worktag:

Company: MC_209

Cost Center: MC-2266000

Designated: DN000138

Function: FN062

Fund: FD002