

With the Workday mobile app, you can do many of the most popular tasks from the Workday desktop application.

To start, download the Workday mobile application from your device's app store.



## Logging Into Mobile App

1. Once installed, open the app, accept the terms of use, then enter "UVA" in the company ID field.
2. If you have a certificate installed on your device, you can choose Option 1. If not, or if you get an error, select Option 2, then enter your UVA Computing ID and password.
3. Login with DUO.



**Note:** If you are prompted to manually enter the setup information, type the following:

**Tenant:** uva

**Web address:** <https://www.myworkday.com>



**Note:** More information about getting, renewing, or troubleshooting certificates or DUO authentication can be found on ITS' website:

<https://virginia.service-now.com/its> and click on Access, Passwords, & Identity, then click Digital Certificates